



North Yorkshire Carers Forum – Minutes

Wednesday 18 March 2015

Evolution Centre Northallerton

11:30 – 14:00

Carers	
<b>Present:</b>	
Ian Parkinson <b>(IP)</b> (Chair)	
Hazel Griffiths <b>(HG)</b>	
Alayne Holmes <b>(AH)</b>	
Heather Evans <b>(HE)</b>	
Lindsay Allen <b>(LA)</b>	
Elizabeth Ruddle <b>(ER)</b>	
Yvonne Murphy <b>(YM)</b>	
<b>Apologies:</b>	
None received	

NYCC/Other Officials	
<b>Present:</b>	
Avril Hunter – Strategic Commissioning Manager <b>(AV)</b>	
Elaine Brookes – Commissioning and Change Implementation Officer <b>(EB)</b>	
Shanna Carrell- Equality and Community Engagement Officer <b>(SC)</b>	
Chris Phillips – Care Services Manager	

		For action or note by
<b>1</b>	<b>Introduction and update from the Chair</b>	
	<p><b>Chairs update</b>  <b>IP</b> reported that he had attended an introduction to the New Care Act in York, by Luke Clements another carer had also attended the update .There were 2 sessions, <b>IP</b> had only attended one, had found it very helpful and interesting.</p> <p><b>Healthwatch update</b>            There is some discussion on where Healthwatch sits in the future;</p>	

	currently it's hosted by another organisation. The biggest emphasis at present is on health, looking at Hospital and Care Homes .Most complaints are health focused. But Healthwatch wants to engage more with HAS and its processes.	
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<b>2</b>	<b>Minutes and matters arising</b>	
	<ul style="list-style-type: none"> <li>• Confusion on the minutes of the November meeting over initials as Alayne Holmes and Avril Hunter have the same initials .Avril was clear that she was responsible for the actions that had the initials <b>AH and AV</b> against.</li> <li>• Updating emergency cards, carers voiced concerns that information held in NYCC data base for emergency support could be out of date and that staff are not updating this info at reviews .Also do A and E departments know to access NYCC to establish who will care for the cared for person if they main carer is taken ill etc.</li> <li>• Currently updating the carers leaflets and flyer in line with the Care Act</li> <li>• Issues around accessing forms for Blue Badges /Benefits need some clarification.</li> <li>• HG asked if the “Checkers “ idea she talked about in the November meeting had been discussed by senior management ,this needs to be followed up .</li> </ul> <p>Minutes agreed as a true record.</p>	<b>Action Log</b>
<b>3</b>	<b>Workshop</b>	
	<p><b>SC and AV</b> introduced the Workshop , Notes will be provided from the workshop Main areas discussed where Re Looking at the Terms of Reference for the group What the forum is for ? What is working well/less well? Who else should be involved in the discussions Next steps. Good progress was made in the workshop carers felt engaged in the process and that they were being listened too. It was also decided that an Action Log should be produced after every meeting to ensure that all work that needs to happen from the, meeting is captured and acted upon.</p>	
<b>4</b>	<b>Care Act</b>	
	<p><b>SC and AV</b> asked the group to have a look at the new draft “Landing Page “ that cares will come to online before they complete the Impact of Caring form. That is if they chose to complete it on line. The group discussed the document and recommended some changes .The words Eligibility and Assessment caused the group some concern but as they are</p>	

	formal terms mentioned in the Care Act, NYCC need to include them in their information. The group also suggested comments from cares around the benefits of the assessments and the carers grant would give new carers more understanding around the process, coupled with examples of support plans to show how carers can benefit .This will help paint a more real picture for them . <b>SC</b> also mentioned a need for reading group where information can be emailed out to carers for their views and opinions.	
<b>6</b>	<b>Any Other Business</b>	
	Supported employment <b>AV</b> to ask them to attend next meeting if possible as they are there to support carers as well as the cared for. Relate is offering a free service for cared for and cares if you live in the Selby, York or Leeds area phone number 01904625971.	<b>Action Log</b>
<b>7</b>	<b>Next meeting</b>	
	June 17 <sup>th</sup> 2015 at 11.30 Venue Scarborough or Malton to be decided	<b>AV</b>

**Action Log below**

Action Log for  
Meeting NYCC Carers Forum  
Date 18<sup>th</sup> of March 2015

Action	Name of person to action	Date to complete action	Progress Update
Updating Emergency Cards, To find out process for reviewing emergency contact details at review.	AV	May 2015	
To include raising awareness of A and E departments across the county to the card to be included in the revised Carers Strategy			
Availability of "Blue Badge" forms and benefits forms. To investigate where these forms are available	EB	May 2015	
Updating yellow carers leaflets and flyers	EB and AV	April 2015	
Workshop notes to be made available with the minutes	AV and SC	May 2015	
Updating Carers Landing page in line with group comments	AV ,SC and RK	April 2015	
Checkers idea, AV to	AV	May 2015	

Action Log for  
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discuss the idea with senior colleagues.			
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