

**Chief Executives' Group – North Yorkshire and York  
16 June 2016 at County Hall, Northallerton  
Minutes and action points**

<b>1</b>	<b>Present and apologies</b>	<b>Action</b>
	<p><b>Present:</b> Richard Flinton Tony Clark Jim Dillon David Butterworth Mick Jewitt</p> <p>Neil Ferris Tim Madgwick Wallace Sampson Andy Wilson Janet Waggott Nigel Hutchinson Paul Shevlin Caroline O'Neill</p> <p><b>In attendance:</b> Steve Brown Colin Morris James Farrar</p> <p>Neil Irving Deborah Hugill</p> <p><b>Apologies:</b> Mary Weastell Justin Ives Simon Hills Steve Stewart Amanda Bloor</p>	<p>North Yorkshire County Council (chair) Richmondshire District Council Scarborough Borough Council Yorkshire Dales National Park Authority Hambleton District Council (on behalf of Justin Ives) City of York Council North Yorkshire Police Harrogate Borough Council North York Moors National Park Authority Ryedale District Council North Yorkshire Fire and Rescue Craven District Council North Yorkshire and York Forum (on behalf of Simon Hills)</p> <p>Make it York North Yorkshire Adult Safeguarding Board York, North Yorkshire and East Riding LEP North Yorkshire County Council North Yorkshire County Council (secretariat)</p> <p>Selby District Council Hambleton District Council North Yorkshire and York Forum City of York Council Harrogate and district clinical commissioning group</p>
<b>2</b>	<b>Minutes of last meeting – 18 February 2016 – and matters arising</b>	<b>Action</b>
	<p>The minutes of the last meeting were agreed as a true record and there were no matters arising which were not on the agenda.</p>	
<b>3</b>	<b>Wider connectivity and tourism in North Yorkshire and York</b>	<b>Action</b>
	<p>Steve Brown, Managing Director of Make it York, gave a presentation about the work of the organisation and highlighted areas of opportunity for more collaborative working. Make it York is a destination management organisation bringing together six key activities: Visit York, Science City York, inward investment, business support, events and festivals and city centre management. It is set up as a company with a board, and is wholly owned by City of York Council. Make it York was set up to develop and promote York as a great place to live, visit, study, work, and do business. Visit York is</p>	

	<p>the tourism arm and produces a number of guides and publications and has produced a video promoting York and North Yorkshire which Steve showed. They also produce and sell a York Pass which gives reduced admission to attractions and one idea for future collaboration would be to extend this to cover North Yorkshire, potentially accessing Discover England funding. It was agreed this would be explored further, and thought would be given to how to encourage people to stay longer and venture further across the county.</p> <p>There was a discussion about how to make the most of collaborative opportunities working through the Local Enterprise Partnership (LEP) and it was agreed that this would be raised later in the agenda under item 7. Other related issues including integrated transport, environmental tourism and skills shortages in the sector were also raised.</p> <p>Neil Ferris emphasised that City of York Council were very pleased with the work of Make it York over the last year and wholly behind the concept.</p>	
<b>4</b>	<b>Future work and direction of North Yorkshire adult safeguarding board</b>	<b>Action</b>
	<p>Colin Morris, new independent Chair of the North Yorkshire Adult Safeguarding Board, introduced himself, thanked the group for the invitation to attend and explained the intentions for the future work of the safeguarding board. Whilst arrangements are considered to be robust in North Yorkshire there is an acceptance that there is a need to work smarter and use technology better, and to improve performance monitoring. A recent regional mapping exercise is due to be formally released shortly which will give the opportunity for better benchmarking.</p> <p>Colin highlighted:</p> <ul style="list-style-type: none"> <li>• Making Safeguarding Personal - a person centred approach aimed at treating people as individuals which the Board will lead on</li> <li>• Safeguarding week in October which will be used locally to promote issues</li> </ul> <p>He would welcome one to one meetings with any of the members of the group where people felt this would be useful, and emphasised the value of local intelligence. He will be attending a meeting of the district and borough council chief executives later in the year.</p> <p>There was a discussion about the issues relating to victimisation of vulnerable people in North Yorkshire, highlighted at a recent meeting which some members of the group had attended, and the need to avoid complacency.</p> <p>Caroline O'Neill welcomed Colin's approach and hoped that any changes in practice could be embedded into service commissioning.</p>	
<b>5</b>	<b>Updates on PCC election and EU referendum</b>	<b>Action</b>
	<p>Janet Waggott thanked everyone for their help with the PCC election and City of York Council's legal support and sharing of lessons learnt from running previous elections.</p> <p>The EU referendum process has experienced pressure in relation to registration so getting registers correct will be vital. Sharing expertise in this area will be very useful.</p>	
<b>6</b>	<b>Improving Air Quality Across the UK</b>	<b>Action</b>
	<p>New guidance has been issued by DEFRA recommending the forming of a steering group in relation to air quality management where air quality issues have been identified. There is currently one air quality management area in Ryedale, one in</p>	

	<p>Knarborough and two in York. Most monies from central sources to tackle air quality has gone to combined authorities or authorities in the south of the country. It was agreed that Janet Waggott would liaise with relevant officers from the City of York Council and Harrogate Borough Council to discuss where they might work together.</p>	<b>JW</b>
<b>7</b>	<b>LEP update</b>	<b>Action</b>
	<p>James Farrar presented a report which focussed on the local growth fund and he talked through the three elements of the fund - Local Transport Majors, Local Growth Fund Rd 3 and £2bn Home Building Fund.</p> <p>The Local Growth Deal for York, North Yorkshire and East Riding totals £122.2m, supporting 21 capital projects with a spend in 2015/16 of £15.3m. Good progress was made in 2015/16 and, although challenging, the spend profile for the year was achieved. The current position looking forward to 2016/17 was discussed, including risks and mitigation.</p> <p>There was a discussion about flood management, including potential Environment Agency funding, and about the health and social care sector which is flagged up in the skills section of the bid.</p> <p>James responded to a question about prioritisation of projects, explaining that a ministerial challenge will delay this, so all local authorities will be able to contribute.</p> <p>Neil Ferris reported that the Leeds City Region are considering their submission, but may not submit a bid.</p> <p>The importance of having a pipeline of potential projects lined up to ensure that there is a viable alternative to projects which are failing to progress was emphasised.</p> <p>There is also a proposal that the LEP Infrastructure Board becomes the York, North Yorkshire and East Riding Joint Asset Board in partnership with the Homes and Communities Agency. Formal approval for this move will be sought from Local Government North Yorkshire and York.</p> <p>The LEP's Strategic Economic Plan (SEP) is being refreshed. Joint meetings have been held with all Local Authorities and a draft sent to wider partners for consultation. The final SEP and Annual Report will be signed off by the LEP Board on 8 July.</p> <p>The issue around collaborative working on tourism raised under item 3 was discussed, and James expressed his willingness to progress this through existing structures, and it was agreed that this would be progressed via email or a conference call. It was recognised that Visit York, Welcome to Yorkshire and Discover Yorkshire Coast would need to be involved.</p>	<b>JF/LA chief Execs</b>
<b>8</b>	<b>Report of the YNYER Directors of Development Group</b>	<b>Action</b>
	<p>Neil Ferris presented a report from the Directors of Development Group updating on progress towards preparation of a forward looking Spatial Framework for the region. The City of Hull has been invited to participate in the development of the framework.</p> <p>Directors have considered, agreed and are implementing a number of revisions to streamline and better connect the structure of officer working groups supporting the LGNY partnership.</p>	

9	Devolution	Action
	<p>Richard Flinton gave an update on the current position which has not progressed significantly due to a number of issues, including the forthcoming European referendum.</p> <p>It was acknowledged that timescales were tight and that negotiations in other two tier areas were not progressing any more swiftly than they were in Yorkshire. The necessity of having an elected mayor was proving a sticking point in many places but this is the one thing Government are being consistently prescriptive about, although messages around other elements are somewhat mixed.</p> <p>Wallace Sampson made the point that the case for including Hull in the YNYER proposal has still to be made.</p> <p>Nigel Hutchinson and Tim Madgwick highlighted the ramifications of devolution discussions for the blue light services, and links to similar proposed changes to structures. It was suggested that future discussions form part of part one of the meeting since they will affect all parties.</p> <p>It was noted that National Parks also need to be included in any planning.</p> <p>Wallace Sampson suggested that there might be some merit in dialogue with West Yorkshire authorities at officer level.</p>	DH
10	LGNYY meeting 8 July 2016	Action
	<p>Neil Irving ran through the items which were currently on the agenda for this meeting. An update on the business rates pool was suggested as an additional item. This will be progressed with Nick Edwards of Scarborough Borough Council.</p>	NI
11	Any other business	Action
	<p>Tim Madgwick updated the meeting on the community messaging programme. Further information is available at <a href="https://www.northyorkshirecommunitymessaging.org/">https://www.northyorkshirecommunitymessaging.org/</a></p> <p>Wallace Sampson suggested the following items for the September meeting:</p> <ul style="list-style-type: none"> <li>• Review of further education provision</li> <li>• Update on Transport for the North.</li> </ul> <p>Richard Flinton updated the meeting on a message sent out by Cllr Carl Les, Leader of the County Council, to district council leaders in relation to exploring options for unitary status which indicates his view that the time is not right to pursue this.</p>	
12	Date and time of next meeting	Action
	<p>Thursday 8 September 2016 at 2.30pm – County Hall, Northallerton.</p>	