

Minutes of the North Yorkshire Liaison Group Meeting

27 June 2016 at Chain Lane Community Hub, Knaresborough

	<p>Present:</p> <p>Simon Hills Neil Irving David Sharp Ann Byrne Karen Weaver Alex Bird Kashif Ahmed Sam Alexander Jan Garrill Sarah Robinson Deborah Hugill</p> <p>Apologies:</p> <p>Amanda Bloor Judith Bromfield Emma Thomas Leah Swain Jo Ireland Mike Maiden Hazel Kirby Richard Webb Kathy Clark Marie-Ann Jackson David Watson Claire Lowery</p>	<p>NY&Y Forum (chair) NYCC North Yorkshire Youth Harrogate BC Harrogate and Ripon CVS Age UK North Yorkshire NYCC Your Consortium Two Ridings Community Foundation NYCC NYCC</p> <p>NHS Harrogate & Rural District CCG Richmondshire CVS NYCC Rural Action Yorkshire Scarborough BC North Yorkshire Police Hambleton Community Action NYCC NYCC NYCC North Yorkshire Sport NYCC</p>	
1	Minutes of last meeting – 22 March 2016 – and matters arising		Action
	<p>These were agreed as an accurate record.</p> <p>Sam will circulate the diagnostics work in relation to their community grants programme.</p> <p>The rural health checks issue will be followed up with Richard Webb.</p> <p>The wider partnership conference is being progressed. Its theme this year will be the newly refreshed Joint Health and Wellbeing Strategy.</p>		<p>SA</p> <p>DH</p>
2	Infrastructure support survey		Action
	<p>Neil presented the report, thanking members of the group for their previous comments which had been useful in compiling this final version. It was emphasised that the remit had not been to address bigger agendas but just to gather information about future need, as this had not previously been done. Further work may well be needed.</p> <p>There was a discussion about local differences between areas and how this impacts on need. The current information has not been sufficient to pull out local differences but it was agreed that this context was important.</p>		

	<p>It was noted that the funders network would have a useful perspective on it as some are now moving to fund infrastructure.</p> <p>Kashif felt that the report was helpful and would inform the process of commissioning and the type of commissioning model used.</p> <p>Some small changes to the wording, particularly in relation to the status of Age UK were suggested and will be incorporated. The report will now go to the commissioners (NYCC and the CCGs). It was confirmed that the report could be quoted so long as the source was credited.</p>	NI/CL
3	Prevention	Action
	<p>Kashif gave a commissioning update on the current prevention contracts. There are currently about 21 contracts, mostly low value and high volume. Some larger contracts have been through a commissioning process and the previous providers have been successful and have retained the contracts.</p> <p>There are also ten housing support contracts which are currently going through a competitive process.</p> <p>A strategic review of contracts will be carried out and Kashif outlined the high level draft timeline (see appendix 1 to the minutes). Kashif will share a more detailed programme by the end of July. The scope of the Prevention package needs to be clarified and workshops will be carried out as part of the process. It was confirmed that regulated services are not included in the prevention contracts.</p> <p>There will be a similar review of mental health community support contracts. This will follow the same timeline; however, due to capacity, they will be staggered.</p> <p>The issue of joining up or aligning commissioning with the CCGs and links with NHS Sustainability and Transformation Plans (STPs) was discussed and it was noted that work on this has already commenced as part of the Vanguard project in Harrogate. Kashif agreed that it was challenging, not least because there will be more than one STP for North Yorkshire, but noted that STPs should reflect local plans.</p> <p>There was a discussion about the need for clear communication to the voluntary and community sector about commissioning intentions, acknowledging that these are still being worked up. Kashif agreed to share the locality commissioning plans. It would also be useful to know more about the commissioning intentions of NYCC's Children and Young People's Service.</p> <p>Kashif also updated on:</p> <p>Public health grant and revised budgets - this is being considered by Members and more details will be shared after this has been carried out.</p> <p>Social impact bonds - at the last meeting there had been discussions about setting up a small group to find out more about social impact bonds. It was acknowledged that this was a very complex area and that there might not be a high enough volume to make it worthwhile. After discussion, it was agreed to widen the scope of this work to social finance more generally.</p> <p>Any organisation interested in contributing/being involved in the group should let Kashif or Deb know.</p>	<p>KA</p> <p>KA</p> <p>All</p>
4	Progress on closer working between sectors	Action
	<p>Updates were given on pieces of work agreed at the last meeting of the group:</p>	

	<p>Impact measurement – lead - Marie-Ann Jackson Sarah gave an update on behalf of Marie-Ann on work being carried out in relation to impact measurement of the Stronger Communities programme. There is an event planned for the autumn which would include partners. There was discussion about how broad this work would be and whether it would be applicable across partners. There were also concerns expressed that there may be duplication in Harrogate through their Prevention group. Kashif agreed to speak to Marie-Ann and clarify the wider implications.</p> <p>Workforce development – lead - Sam Alexander Sam reported that the Strategic Leaders group had been tasked to check that the workforce development strategy and action plan were still up to date and that work would move on after that.</p> <p>Funding / procurement – lead - Sam Alexander/Judith Bromfield Sam reported that she had Judith had met recently to discuss this and felt that it would be more effective to concentrate on work which had already started.</p>	<p>KA</p>
5 Progress on innovation workshops		Action
	<p>Digital – Leah Swain</p> <p>Leah was not at the meeting but had been corresponding with Gary Fielding and Robert Ling at North Yorkshire County Council about holding a workshop to stimulate thinking. It was acknowledged that there is good practice in places in the county which could be showcased.</p> <p>Mental health - Mel Bonney-Kane</p> <p>Mel was not at the meeting but had sent a note with suggestions which had been circulated with the meeting papers. Kashif agreed to speak to Mel about how this would link to the emerging Mental Health strategy.</p> <p>Community transport - Marie-Ann Jackson</p> <p>Sarah reported that restructuring of the transport service at County Hall had been undertaken. There was a review beginning of products and services provided and there was likely to be some operational impact. A marketing brief is out to tender with a high level of interest in the contract.</p> <p>Deb made the point, on Emma Thomas’s behalf as she was unable to be at the meeting, that children and young people’s issues in relation to all the above needed to be considered.</p> <p>Generally, in relation to both items 4 and 5 it was acknowledged that these have not been moved on, or have focussed on work which is already ongoing. Task groups are not in place and this is probably due to lack of capacity. It was acknowledged that there was also a lack of scoping and clarity about what is required. It may be better to drop some elements in order to be able to achieve the others.</p> <p>It was agreed that :</p> <ul style="list-style-type: none"> • Deb will canvas the group circulation about whether there is appetite for a one off meeting to project plan. If not, some or all of the issues will be parked, without blame. • Sam will draft a task group/workshop template which can be circulated as part of this. 	<p>KA</p> <p>DH</p> <p>SA</p>
6 Any other business		Action
	<p>Simon highlighted the Design Jam meeting on the 12 July for the community directory. It will be held at the Priory Street Centre in York from 10am - 4pm. Please contact lisa.johnson@northyorks.gov.uk to get involved.</p>	<p>All</p>

	Karen asked about volunteering in relation to Syrian refugees as there has been some local interest in Harrogate. Neil gave a general update on the current situation and it was acknowledged that while the offers of help are extremely well meant we must be careful not to overwhelm people so it is important that this is well managed.	
7	Future meetings	Action
	It was agreed to hold the next meeting in November. David Sharp offered Carlton Lodge as the venue.	DH

Appendix 1

Community-based Prevention Review: draft timeline

Task / Stage	Date
Discovery: - Planning and analysis of current services - Engagement & Coproduction - Literature Review - Population needs assessment	July – December 2016
Design & Modelling: - Best practice models - Commissioning models - Options appraisals - Engagement & Coproduction	January – April 2017
Procurement of new offer/model	May – June 2018
Start date	October 2018